**JESSICA NEEL**

352 East Boyd Dr. Baton Rouge, LA 70808

985.705.9924

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**EDUCATION**

 2009- 2013 **LOUISIANA STATE UNIVERSITY** Baton Rouge, LA

 *B.S. in Child and Family Studies*

*Minor in Business Administration*

* Cumulative GPA: 3.97
* Major GPA: 4.0

**EXPERIENCE**

2011-Present **MANNERS OF THE HEART** Baton Rouge, LA

 *Program Assistant, YMCA Coordinator*

* Coordinate and communicate with YMCA administration as the key point person to six YMCA locations to organize site visits and complete program evaluations
* Teach and facilitate twenty minute weekly lessons in the elementary classrooms
* Observe and assist instructors in the classroom with the implementation of the weekly lessons
* Create evaluation assessments and manage collected data for the pre- and post- analysis of the students and programs
* Organize weekly lessons, materials, and worksheets for the instructors and elementary schools
* Assist the Program Director and other Administrators with special tasks and projects

2009-Present **LOUISIANA STATE UNIVERSITY** Baton Rouge, LA

 *Student Assistant – Office of the Associate Dean*

* Prepare and organize confidential files and forms for the office of the Associate Dean
* Complete special assignments assigned by the Associate Dean of the College of Agriculture

2012 **RESEARCH ASSISTANT** Baton Rouge, LA

 *Undergraduate Research Assistant – Dr. Katherine Stamps Mitchell*

* Research and organize qualitative and quantitative data for Dr. Mitchell’s research publication on the effects of family instability and family structure on adolescents’ sexual initiation and dating relationships

2010-2012 **LOUISIANA STATE UNIVERSITY** Baton Rouge, LA

 *Undergraduate Teacher’s Assistant – Agriculture 1001, Agriculture 2900*

* Administer and manage assignments, grades, and files for Agriculture 1001and Agriculture 2900 as an Undergraduate Teacher’s Assistant
* Collaborate with faculty members, teachers, and peers to prepare for the lessons

**SKILLS**

I have facilitated small group discussions through orientation sessions and activities with incoming first-year students as an LSU Ambassador and small group leader. I am proficient in the use of Microsoft Office, Excel, and Powerpoint.

**HONORS**

Work Study Student Aid Scholarship, Chancellor’s Honor Roll, Dean’s List, Freshman Merit Scholar Award, LA Farm Bureau Scholarship Award, Lee Berwick Working Student Scholarship, Nicole M Munn Scholar, Dorothy Chambers Leblanc Endowed Scholarship Award, Alpha Lambda Delta Honor Society, Sigma Alpha Pi, National Society of Collegiate Scholars, The National Society of Leadership and Success

**ACTIVITIES**

LSU Ambassador, Student Tigers Rallying, Interacting, and Promoting Education and Service (attendee and small group leader), Les Voyageurs, Students on Target, Relay for Life, Habitat for Humanity, Volunteer at the Capital Area Family Violence Intervention Center, Christ the King retreat leader, Volunteer at St. Vincent de Paul, Volunteer at Heritage Ranch, Volunteer at Baton Rouge Garden Alliance